

Regular Board of Education Meeting  
Unified School District No. 363  
September 13, 2004 - 7:30 p.m.

**Board Meeting Room, Holcomb High School**



**Board of Education Members:**

Tim Miller (President), Anne Jones, Russ Komlofske, John McClelland,  
Cindy Messenger, Mike Pfeifer, Jay Powers

Members Present: Anne Jones, Russ Komlofske, John McClelland, Cindy Messenger, Tim Miller, Mike Pfeifer, Jay Powers  
Administrators Present: Bill Biermann, Steve Johnson, Phil Keidel, W.S. Landis, Dave Novack  
Others: Tom Hawkins, Curt Nemechek, Julie Nemechek, Carrie Mantooth, Matt Mantooth, Deb Nicholson, Mike Shoulders, Wayne Tate, Mary Ann Bennett

At 7:30 p.m., Tim Miller called the meeting to order. Russ Komlofske and Cindy Messenger were not present. At 7:32 and 7:35 p.m., respectively, Russ and Cindy arrived.

**Agenda**

John McClelland, moved seconded by Mike Pfeifer, to approve the agenda with noted changes. Motion carried: 6-0

- Changes:
  1. move 9(a), middle school state assessment report, to follow the approval of claims
  2. 9(b) – executive session
  3. consider work agreement for Rebecca Becker, food service cook - item 12.
  4. Consider resignation from Holly Kranz – item 12(a)

**Consent Agenda**

John McClelland moved, seconded by Mike Pfeifer, to approve the following consent agenda items. Motion carried: 7-0

- **minutes** – August 9, 2004
- **contracts**
  1. Laura Ryman – fourth grade
  2. Judy Hopson – yearbook
  3. Patty Knoll – sophomore class sponsor
  4. Ericka Hoff – freshman class sponsor
  5. Jon Anlsey – high school ODYSSEY of the Mind
  6. Taryn Pickett – middle school assistant volleyball
  7. Maryll Bennett, Mike Perez, Jackie Robinson, sixth, seventh and eighth grade sponsors, respectively
  8. Gerard Hamilton – middle school Science Olympiad
  9. Holly Kranz, Joe Bolin – middle school scholars bowl sponsors
- **work agreements**
  1. Vicki Katz – ITV paraprofessional, lunchroom monitor, part-time custodian - \$6.75 per hour less \$.25 per hour for the duration of the ninety day probationary period
  2. Patty Knoll – high school newspaper sponsor - \$15.00 per hour
- **substitute**
  - teachers
    1. Jennifer Long, Michael Biernacki, Ginger Heinitz, Becky Jones, Becky Bird, Rhonda Conway, Thomas Peintner, Erika Martinez
  - paras
    1. Kim Foreman, Sherry Grimm, Jaymi Schap

**Claims**

Jay Powers moved, seconded by Mike Pfeifer, to approve the expenditures - \$418,689.52 Motion carried: 5-2 with Tim Miller and Cindy Messenger abstaining.

**Middle School Adequate Yearly Progress**

Tom Hawkins gave a power point presentation of the 2004 AYP.

### **Communication from Patrons**

Thank you letters from endowment associations and the Roger Unruh family were acknowledged.

Steve Quakenbush, Della Brandenburger and Alan Reidel addressed the board in support of the Garden City Community College's *Front Door Project*.

### **Recognition/Presentations**

Dawn Bailey was selected by KMEA to be the representative for the southwest district middle school choir directors. .

### **Reports**

-Superintendent/Buildings and Grounds

- Superintendent reviewed the bid solicitation letter to HVAC vendors. Verbal consent was given to proceed with the solicitation of bids for the HVAC computerized control system for the old part of the high school.
- November is the projected completion date for the road improvement project on Jones.

- Updates

- Student headcount is down from the spring audited headcount. September 20<sup>th</sup> is the official count day.
- KASB Spring Regional is scheduled for October 5<sup>th</sup>.
- Anne Jones and Cindy Messenger have volunteered to preside at one of the KASB state convention's break-out session on December 4<sup>th</sup>.

-Principals

- Written reports were mailed to board members. No additional information was presented.

-Recreation Commission

- Russ Komlofske reported the recreation commission will be implementing more adult programs.
- Approaching the one year anniversary of the wellness center
- Commission expressed interest in a joint venture with the school and the city of Holcomb to plan some type of a community event

-High Plains Educational Cooperative

- Roger Jones was elected to the office of vice president for the Southwest Plains Regional Service Center's board of directors.
- Approved administrative and certified salaries
- Reimbursable Medicaid flow through monies was discussed.

-Southwest Plains Regional Service Center

- Administrators attended a United School Administrators meeting at the service center. Andy Tompkins, Commissioner of Education, and Dale Dennis, Assistant Commissioner, were the guest speakers.

### **Old Business**

-Board Policy Updates

Policies were reviewed. Members requested policy GCCA, Nepotism, be pulled from the recommended updates and placed as a separate item on the agenda. Policy DC-2, Annual Operating Budget, was discussed and members agreed that, due to circumstances beyond the district's control, the budget will be presented to board members by the August board meeting instead of the recommended month of July.

John McClelland moved, seconded by Anne Jones, to approve the recommended policy updates with the exception of policy GCCA. Motion carried: 7-0 (list of recommendations attached)

Russ Komlofske moved, seconded by Cindy Messenger, to approve policy GCCA as recommended. Motion failed: 3-4 with Anne Jones and Mike Pfeifer abstaining and John McClelland and Tim Miller dissenting  
Committee's recommendation was to read: *The board will not employ anyone who is the father, mother, brother, sister, spouse, son, daughter, son-in-law, or daughter-in-law of any board member. This provision shall not apply to any person who has been regularly employed by the board prior to the adoption of this policy or to any person who has been regularly employed by the board prior to the election or appointment of a new board member to whom the person is related.*

Russ Komlofske moved, seconded by Jay Powers, to approve an amended version of the above policy by inserting the phrase, *The board will not employ anyone on a full-time basis, etc.* Motion carried: 4-3 with John, Mike and Tim dissenting. (policy attached)

-Elementary/High School AYP Report

Carrie Mantooh and Mike Shoulders presented the Adequate Yearly Progress report for the elementary buildings and the high school, respectively.

-Break

At 9:30 p.m., members requested a ten minute break.

Due to the lateness of the evening, members requested item 9(a), *transporting pre-school students*, be addressed before entering executive session.

**Transporting of Pre-school Students**

After administration reviewed current policy addressing the transportation of pre-school students, John McClelland moved, seconded by Russ Komlofske, to provide transportation for role model pre-school students provided the students will be transported to and from a location that is a regular established route in which no additional miles will be traveled.

Motion carried: 7-0

**Executive Session**

At 10:00 p.m., Russ Komlofske moved, seconded by Cindy Messenger, to enter executive session for twenty minutes to consult with the board attorney. Executive session is necessary to protect attorney-client privilege and the public interest.

Motion carried: 7-0

At 10:20 p.m., the meeting reconvened in open session.

**New Business**

-Health Insurance

The district's health insurance rates will have an increase of less than five percent Anne Jones and Jay Powers will meet at a later date with the remaining insurance committee members.

**Action Item**

-Wresting Mat

Russ Komlofske moved, seconded by Cindy Messenger, to approve the bid of \$1,000 from USD #352, Goodland, KS for the district's wrestling mats. Motion carried: 7-0

**Executive Session**

At 10:45 p.m., Jay Powers moved, seconded by Cindy Messenger, to enter executive session for thirty-five minutes to discuss personnel and negotiations. Executive session is necessary to protect the privacy interests of an identifiable individual(s) and to protect the district's right to the confidentiality of its negotiating position and the public interest, respectively. Motion carried: 7-0

At 11:20 p.m., the board reconvened in open session. Russ Komlofske moved, seconded by Cindy Messenger, to approve the recommendation to offer Rebecca Becker a classified work agreement for the food service cook's position with a starting hourly rate of \$6.75 per hour less \$.25 per hour during the ninety day probationary period. Motion carried: 7-0

Anne Jones moved, seconded by Mike Pfeifer, to accept Holly Kranz's resignation, middle school language arts, with the stipulation she remain with the district until a suitable replacement is hired. Motion carried: 7-0

**Adjourn**

At 11:15 p.m., John McClelland moved, seconded by Cindy Messenger, to adjourn. Motion carried: 7-0

Respectfully submitted:

Approved:

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Mary Ann Bennett, Clerk

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Tim Miller, President