

Regular Board of Education Meeting
Unified School District No. 363
August 9, 2004 - 7:30 p.m.

Board Meeting Room, Holcomb High School



Board of Education Members:

Tim Miller (President), Anne Jones, Russ Komlofske, John McClelland,
Cindy Messenger, Mike Pfeifer, Jay Powers

Members Present: Russ Komlofske, Cindy Messenger, Tim Miller, Mike Pfeifer, Jay Powers

Administrators Present: Bill Biermann, Steve Johnson, Phil Keidel, W.S. Landis, Dave Novack

Others: Jennifer Barten, Theresa Dasenbrock, Colleen Lauer, Deb Nicholson, John Ruhl, Gary Schlappe, Mary Ann Bennett

At 7:30 p.m., Tim Miller called the meeting to order. Anne Jones and John McClelland were not present.

Agenda

Cindy Messenger, moved seconded by Russ Komlofske, to approve the agenda with noted additions to the consent agenda.

Motion carried: 5-0

▪ Additions:

1. agreements for food service cooks
2. rate of pay for middle school secretary
3. correction of minutes of July 26, 2004

Budget Hearing/Budget Approval

Gary Schlappe presented the 2004-2005 budget. Immediately following a short question and answer session, Russ Komlofske moved, seconded by Cindy Messenger, to approve the 2004-2005 budget as presented. Motion carried: 5-0

Closing of Budget Hearing

Cindy Messenger moved, seconded by Jay Powers, to close the budget hearing. Motion carried: 5-0

Consent Agenda

-amendments

Russ Komlofske moved, seconded by Mike Pfeifer, to amend the consent agenda to include: 1) work agreements for full-time and part-time food service positions with starting hourly rates of \$6.75 per hour - Amanda Velez and Edith Pennington, respectively; 2) \$9.75 hourly rate for the middle school secretary's position; 3) amend the language in the July 26th minutes regarding the recommendation to offer Colleen Lauer a work agreement for the middle school secretary's position. Motion carried: 5-0

Russ Komlofske moved, seconded by Jay Powers, to amend the minutes of the July 26th special meeting to read: *Anne Jones moved, seconded by Russ Komlofske, to approve Dave Novack's recommendation to offer Colleen Lauer a work agreement for the middle school secretary's position.* The starting hourly rate will be \$9.25 per hour. Motion carried: 5-0

-items approved

Russ Komlofske moved, seconded by Jay Powers, to approve the consent agenda as amended. Motion carried: 5-0

- **minutes** – July 12, 26th (amended) 2004
- **resignation** – Carol Leonard, elementary library media para
- **work agreements**
 1. Shannon Ortega, middle school secretary - \$9.75 per hour
 2. Full-time food service cook, Amanda Velez; part-time food service cook, Edith Pennington- hourly rates \$6.75
 3. Julia Burns, bus driver – pay rate determined by assigned route
- **supplemental contracts**
 1. Chris Vargas, high school assistant volleyball
 2. Holly Kranz, high school assistant volleyball
 3. Ty Walker, high school assistant football
 4. Todd VanCleave, high school assistant boys basketball

- **substitutes** -teachers
Jon Becker, Erica Downing, Ed Durr, Deby Fisher, Leroy Garman, Toni Glenn, Crystal Guerrero, Suzanne Hammond, Merle Henry, Meldoy McClelland, Barb Parks, Cynthia Pfeifer, Shona Pfeifer, Mariah Ramey, Terry Rodgers, Karie Roth, Lyn Roth, Michelle Schmidt, Kori Schreiber, Shirley Wheeler
- paras
Cathy Engler, Nicole Martin
- secretary
Diana Pfeifer
- nurse
Amy Little
- **classified job descriptions**

Claims

Cindy Messenger moved, seconded by Russ Komlofske, to approve the expenditures as presented - \$399,146.79. Motion carried: 4-1 with Mike Pfeifer abstaining due to a travel reimbursement.

Communication from Patrons/Staff

Thank you notes were received from Becky Miller and Linda O'Sullivan.

Recognition/Presentations

Masters Degree -Becky Stoppel and Mary Jo Wilkison

Reports

- Superintendent
- high school parking lot project is complete
- the roof project on the school buildings is complete and the repair of the bus barn roof is in process
- swimming pool painting and material application on the deck area is almost complete as well as the carpet project in Holcomb Elementary
- technology upgrade is in process
- fire and tornado alarms have been installed in Holcomb Elementary
- two new photo copiers have been installed at the middle school and Holcomb Elementary
- new doors at the east side of Holcomb Elementary, ADA doors on the west side of Holcomb Elementary and new doors at the high school have been installed
- bark for the Holcomb Elementary playground is in place and new equipment installed
- Updates
- in-service information
- reminder of the "Welcome Back" for staff on August 14th at the Holcomb outdoor pool

-Principals

Principals received Annual Yearly Progress information today and shared the information. A detailed report will be given in September.

-recreation

Vandals flooded the back part of HRC after breaking a window. Water escaped to the outside of the building before any damage occurred.

-High Plains Educational Cooperative

At the reorganizational meeting in July, Mark Jones was appointed chairman. Remodeling of the HPEC's building is scheduled for approximately \$124,000.

-Southwest Plains Educational Cooperative

SwPRSC is taking on a new dimension joining the consulting services of Fort Hays State University. Katy Dale, former SwPRSC's director, will be an instructor for Fort Hays. Jim Barrett and Kelly Gillespie have been hired to as co-directors of the service center.

Break

At 8:40 p.m., Russ Komlofske moved, seconded by Jay Powers, to take a ten minute break. Motion carried: 5-0

Old Business

-HVAC

John Ruhl, energy services manager for Building Controls and Services, presented the district's energy utilization analysis report. A proposal was given to upgrade the HVAC in the high school.

Russ Komlofske moved, seconded by Jay Powers, to proceed with drafting specifications to upgrade the HVAC in the old part of the high school. Motion carried: 5-0

New Business

-2004-2005 Goals

Mike Pfeifer moved, seconded by Jay Powers, to adopt the 2004-2005 Board Goals. Motion carried: 5-0

Action Items

-Suburban bids

Russ Komlofske moved, seconded by Cindy Messenger, to accept the low bid for the 2005 GMC Yukon XL suburban from Maquirk Chevrolet Cadillac, Dodge City, KS. Motion carried: 5-0

- Maquirk Motors \$31,985.00 – 2005 Chevrolet Suburban
- Western Motors \$32,469.00 - bid one, 2005 GMC Yukon XL
- \$30,949.00 - bid two, did not meet specs
- \$33,389.00 - bid three, 2004 GMC Yukon XL

Executive Session

At 10:00 p.m., Cindy Messenger moved, seconded by Russ Komlofske, to enter executive session for thirty minutes to discuss personnel matters. Executive session is necessary to protect the privacy rights of an individual(s). Motion carried: 5-0 Bill Biermann, Steve Johnson, W.S. Landis and Deb Nicholson were included in the session. At 10:10 p.m. Deb exited the session.

At 10:30 p.m., the board reconvened in open session.

Supplemental Contracts

Russ Komlofske moved, seconded by Mike Pfeifer, to offer Derek Elliott a supplemental contract for the high school assistant football coaching position. Motion carried: 5-0

Adjourn

At 11:10 p.m., Jay Powers moved, seconded by Cindy Messenger, to adjourn.

Respectfully submitted:

Approved:

Mary Ann Bennett, Clerk

Tim Miller, President

