

Regular Board of Education Meeting
Unified School District No. 363
July 12, 2004 - 7:30 p.m.

Board Meeting Room, Holcomb High School



Board of Education Members:

Tim Miller (President), Anne Jones, Russ Komlofske, John McClelland,
Cindy Messenger, Mike Pfeifer, Jay Powers

Members Present: Anne Jones, Russ Komlofske, John McClelland, Cindy Messenger, Tim Miller, Mike Pfeifer, Jay Powers

Administrators Present: Bill Biermann, Steve Johnson, W.S. Landis, Dave Novack

Others: Sherri Brock, Colleen Lauer, Deb Nicholson, Mike Quilling, Scott Wilson, Mary Ann Bennett

At 7:30 p.m., Mike Pfeifer called the meeting to order.

Agenda

Tim Miller moved, seconded by Cindy Messenger, to approve the amended agenda. Motion carried: 7-0

Addition: 7(2), *Executive Session - 10 minutes*

Election of Officers

-President

John McClelland moved, seconded by Anne Jones, to cast a unanimous ballot for Tim Miller for the office of president.

Cindy Messenger moved, seconded by Tim Miller, to nominate Russ Komlofske for the office of president.

A 4-3 vote was cast in favor of Tim Miller.

A 3-4 vote was cast for Russ Komlofske

-Vice

Cindy Messenger nominated Russ Komlofske for the office of vice-president and moved nominations cease and to cast a unanimous ballot. John McClelland seconded the motion. Motion carried: 7-0

Appointment of Officers

Mike Pfeifer moved, seconded by Russ Komlofske, to appoint Mary Ann Bennett to the position of board clerk, Linda Hamilton, deputy clerk and Deb Nicholson, treasurer. Motion carried: 7-0

Consent Agenda

Russ Komlofske moved, seconded by Anne Jones, to approve the consent agenda. Motion carried: 7-0

Items approved:

- **minutes** - June 14, 2004

▪ **re-organizational**

-Appointments

1) Phil Keidel, Dave Novack, and Bill Biermann - attendance officers; 2) building principals - truancy officers; 3) W.S. Landis - director of federal programs, representative for Title VI, Title VII, Title IX and Section 504, hearing officer for free and reduced meal applications, authorized representative for the food service program, district QPA chairperson; 4) Phil Keidel, Director of Title I, determining officer for the food service program; 5) Richard Bennett - asbestos manager; 6) Deb Nicholson - KPERS representative; 7) Linda Hamilton - *Freedom of Information Officer*; 8) Mike Stegman - transportation director

-Designate

1) *The Garden City Telegram* - official district newspaper for publication of school notices; 2) *The First National Bank of Holcomb* - district's official bank for board funds; 3) Mary Ann Bennett, Linda Hamilton, W.S. Landis, and Deb Nicholson authorized personnel to have access to safe deposit box; 4) valid signatures for various accounts; 5) building principals to suspend/expel students; 6) building principals and building maintenance personnel to report crimes that occur on school grounds; 7) Dr. Terry Hunsberger - workers compensation

-Consider

1) Adoption of 1,116 hour calendar for 2004-2005 school year - K.S.A. 72-1106; 2) annual G.A.A.P. Waiver - requirements for generally accepted accounting principles - K.S.A. 75-112A; 3) destruction of old records - K.S.A. 72-5369; 4) early payment request - K.S.A. - 72-105(b); 5) mileage reimbursement - 36 cents per mile (state rate); 6) adopt resolutions to set petty cash limits for needed school district expenditures - K.S.A. - 72-8208, district limit - \$1,000, buildings - \$500; 7) adopt resolution to set guidelines for middle school and high school activity accounts and gate receipts - K.S.A. - 7208208a; 8) rescind/adopt board policies

- Supplemental Contract**
- 1) Addie Petersen - assistant middle school cheerleading sponsor
- Resignation**
- 2) Chris Regan - middle school secretary
- Out of District Request**
- 3) Sean Thayer - requesting daughter to complete senior year, May 2005, as per board policy

Claims

Mike Pfeifer moved, seconded by Tim Miller, to approve the expenditures from June 16th through June 30th - \$169,400.23 and from July 1st to July 7th - \$ 264,425.54. Motion carried: 6-0 with John McClelland abstaining due to a Garden City Cooperative expenditure.

Communication from Patrons

Sheri Brock requested to appear before the board regarding the out-of-district policy.

Executive Session

At 8:55 p.m., Cindy Messenger moved, seconded by Mike Pfeifer, to enter executive session for ten minutes to discuss matters affecting a student. Motion carried: 7-0 Sherri Brock, Bill Biermann and Steve Johnson were included in the session.

At 9:05 the board reconvened in open session.

Recognition/Presentations

Dave Novack submitted a written statement commending the middle school custodial staff.

Reports

-Superintendent

- Sections of the high school roof have been replaced and roof replacement has commenced on sections of Holcomb Elementary.
- High school parking lot project should be completed by the end of July.
- The carpet has been installed at the south end of Holcomb Elementary.
- The grounds crew removed the gravel from the Holcomb Elementary playground and will replace with wood chips; the new swing set will be in place before school commences.
- The new Wiley Elementary computer lab project is on schedule as well as the updating/enhancements of the Holcomb Elementary computer lab.
- The fire alarm in Holcomb Elementary has been installed.
- Updates
- Administrators have finalized the August inservice events. At 8:00 p.m. on August 11th, staff members will report for the morning inservice. General session in the afternoon will include Billy Hanks story presented by Mike Kneale.
- The board will host a pool party at the Holcomb community pool on Saturday 14th for all staff members.
- Activity calendars will be distributed at enrollment.
- July 20th has been set as the date to review updated board policies and review board goals. (changed to July 26th at the end of meeting).
- General Fund budget will be based on 1,357.9 weighted enrollment. The district will attempt to keep the mill levy flat as the valuation increases due to new appraisals in oil and gas. The appraisals may be challenged in court.

-Holcomb Recreation Commission

No report

-High Plains Educational Cooperative

No report

-Southwest Plains Regional Service Center

No report

Break

At 9:20 p.m., Russ Komlofske moved, seconded by Mike Pfeifer, to recess for ten minutes. Motion carried: 7-0

Old Business

-Updating Board Goals

At 9:30 p.m., the board was back in session. The 2003-2004 board goals were given to members to review. The board will update the goals for the 2004-2005 year.

